

SUPERVISED VISITATION POLICY

Parents Place



Visitations take place in an environment where a child's health, safety, and well-being are the top priority. Our goal is for the positive and active interactions between child(ren) and their parent. The Case Manager will help to facilitate this goal.

Confidentiality/Notes

- Staff will be present and documenting all observations made during visits. This includes any conversation with either parent directly before, during, or after a visit.
- Notes will remain confidential in the file and can only be obtained by a professional via a subpoena or a signed release of information. Notes will never be given directly to parents.
- Custodial parent will be given information about the visit only if it benefits the children.

Visit Rules

- I will interact in a positive, active, and supportive manner with my child(ren).
- There will be no communication or behavior that is emotionally or physically threatening to my child(ren) or staff. Angry outbursts and debating with staff will not occur in front of child(ren) and therefore I agree to place a phone call to the Case Manager.
- I will remain in the presence of the supervisor when I am with the child(ren) and will not remove the child(ren) from the premises. There will be no outside or off-site visits.
- My child(ren)'s behavior at visits is my responsibility. I will set limits and discipline appropriately. Physical discipline of any type is not allowed.
- There will be no physical activities (such as wrestling or horseplay) that could result in an unintended injury. Tickling, hugging, kissing, or holding, must be freely initiated by your child(ren).
- I will not use non-prescription drugs, alcohol, or anything before or during my visit that impairs my judgement.
- Photos, video or audio recording of visits are not permitted.
- Pets are not permitted. If you have a service animal, you may be asked what service that animal is trained to provide.
- I will not bring any weapons or anything on the premises that could be used as a weapon.
- I understand that it is encouraged to leave my purse, my cell phone, and other personal belongings in my vehicle as they are subject to a search. Refusal of a search will result in my visit being cancelled.
- I am expected to wash dishes, put away toys, and to end my visit on time. If I do not end my visit on time, staff will give me at least one warning in an effort to end my visit on time.
- Children that are potty trained are encouraged to use the restroom privately. Visit supervisors will remain in the restroom if a parent and child(ren) are in the restroom together.
- I agree to be responsible for my child(ren)'s care while visiting. This includes bringing all necessary supplies for meals and snacks, as well as diaper bags for children that are not potty trained. Healthy snacks are encouraged.

Evaluations and Recommendations

- Evaluations and recommendations about visits are not given.
- Evaluations and recommendations for future contact outside of our facility are not provided.
- Visitation exists for the opportunity for parents to spend quality time with their child(ren).

Conversations

- Conversations will be directed by my child(ren)'s interest.
- I will not discuss adult issues, such as Court proceedings, with my child(ren).
- I will not make promises about unsupervised visits or future time together away from Parents Place. For example, "we'll go fishing this summer" or "you'll live with me soon" is not appropriate.
- I will not speak of or question my child(ren) about their custodial parent or anyone else living in the custodial parent's home.
- I will not whisper to my child(ren) or pass notes. This includes letters.

Cancellations

- If I need to cancel my visit, I will do so by calling the office at 262-549-5987 ext. 236.
- If I cancel less than 24 hours before a scheduled visit, I may be responsible for the payment.
- Consistent attendance is important to my child(ren). My visits may be terminated if I miss two consecutive visits or I establish a pattern of missed visits.
- If either parent is more than fifteen minutes late, the visit will be canceled. This does not apply for separate arrivals. (See below in Separate Arrivals).

Payment

- Each hour of visitation has a fee of \$75.00.
- I will make my payment at the start of each visit via credit card, check, cash, or money order. If I do not have my payment or my payment is declined, the visit will not take place. If I do not have the exact payment, any excess amount will result in a credit towards the next visit.
- There is a \$30 bounced-check fee and that I will need to pay in cash in the future if I bounce a check.

Prior Approval

- Requests to take still pictures or to bring anyone else to the visit, or on the premises, must be made ahead of time to the Case Manager.
- Gifts, of any kind (including letters/cards) cannot be given.

Separate Arrivals

- The visiting parent will arrive 15 minutes early to wait in the visit room. Failure to arrive by the physical check-in time will result in the visit being canceled.
- The child(ren) will be brought at the start of the visit. At the end of the visit, the visiting parent will remain in the visit room, up to 15 minutes, until staff joins them to walk them out.
- Case Manager will also separate arrivals/departures if it is believed to be in the best interest of the child(ren).

I understand scheduling will begin upon receipt of the following 3 items: \$75.00 non-refundable intake fee, this signed policy form, and the referral form with contact information.

I have read and agree to the above expectations and requirements. I understand that violating any provisions of this policy or making any threatening actions or abusive comments can result in the termination of my visits on a permanent basis.

Signature

Date